

## Police and Crime Panel

29<sup>th</sup> June 2018

## PCVC Decision Records

## Report of Chief of Staff

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### Purpose

1. To update Panel Members on the Police, Crime and Victims' Commissioner's decision register since the last meeting, and forward plan.

### Background

### Decision Making Process

2. Key decisions are made at an Executive Board comprising the PCVC, the PCVC's Chief of Staff, the Chief Constable and the Joint Chief Finance Officer. Other officers of the PCVC or the Chief Constable will attend as and when required. On occasion it is necessary to take decisions outside of this process for reasons of expediency, but all relevant parties are consulted and informed.
3. All key decisions are supported by a report setting out the decision required, all relevant factors to be considered, the outcome of any consultation undertaken and the risks and implications of the course of action being recommended.
4. An online record is maintained of all key decisions taken by the OPCVC. This includes a link to any documents which are disclosable under FOI. This record includes decisions taken by the PCC or any person to whom delegated powers have been granted.
5. The PCVC will consider holding public meetings when this will provide a means of consultation on decisions (i.e. precept consultation) where there is a clear interest in actively seeking views of the community.
6. The PCVC may choose to delegate powers to any deputy appointed, his statutory officers or a senior member of police staff.
7. A record is kept of all decisions made under delegated powers detailing the factors taken into consideration, including any consultation carried out.
8. Decisions to be made by the PCVC will relate in the main to his statutory functions and financial responsibilities. A Forward Plan for key decisions to be taken over a 3 month period will be published on the PCVC's website.

9. Generally Key decisions are likely to include:
- The preparation, drafting and issuing of the Police and Crime Plan
  - Issuing the precept
  - Adopting a Medium Term Financial Plan
  - Commissioning of Services
  - Preparation and issue of the Annual Report
  - Any decision which is considered to be of significant public interest or impact either generally or on a particular locality
  - Any decision which will incur revenue expenditure in excess of £100,000
  - Any decision which will incur capital expenditure in excess of £100,000
  - The approval of or adoption of strategies/policies
  - Key procurement decisions
  - Significant changes to the police estate
  - Allocation of grants
10. Details of the Police Crime and Victims' Commissioner's Decision Register 2018 can be found in Appendix 2.

### **Recommendation**

11. That Panel Members note the contents of the report and ask any questions.

**Alan Reiss**  
Chief of Staff

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## Appendix 1: Risks and Implications

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### Finance

All decisions with financial implications are made with value for money as a key consideration, and are affordable within budgets.

### Staffing

n/a

### Equality and Diversity

n/a

### Accommodation

n/a

### Crime and Disorder

n/a

### Children's Act 2004

n/a

### Stakeholder/Community Engagement

Consultation with key stakeholders is carried out as appropriate to each decision.

### Environment

n/a

### Collaboration and Partnerships

Consultation with key partners is carried out as appropriate to each decision.

### Value for Money and Productivity

n/a

### Potential Impact on Police and Crime Plan Priorities

Decisions will impact directly or indirectly on the pursuit of Police and Crime Plan priorities.

### Commissioning

Several decisions relate to commissioning of services.

### Other risks

n/a

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**Key Decisions**

(Links to more detailed reports are available on the website)

Decision Number	Decision Taker	Subject
003/2018	PCVC	The PCVC continues to contribute £100,000 to the PCVC Community Safety Fund and pays a fund administration fee of £15,000 to CDCF.
004/2018	PCVC	The PCVC agrees to grant fund Age UK for the 'Good Friends' scheme (£15,000) and contribute towards Unit 34, Cornmill Centre, Darlington (£2,000).
005/2018	PCVC	The PCVC agrees to fund the Grow Project and the Community Peer Mentor scheme.
006/2018	PCVC	The PCVC continues to contribute £10,000 to the Young PCVC Community Safety Fund and pays a fund administration fee of £2,000 to CDCF in return for an additional £10,000.
007/2018	PCVC	PCVC has agreed to contribute £17,500 for 2018/19 to Durham Agency Against Crime (DAAC). DAAC is a charity, which works in partnership with public, voluntary and private sector partners to make County Durham and Darlington a safer place to work, live and invest.
008/2018	PCVC	The PCVC has agreed to award the Mini Police Project £4,560.
009/2018	PCVC	A grant of £10,000 is made in 2018/19 to Durham Community Action for the delivery of county wide support to help the OPCVC and Constabulary build volunteer capability and capacity in the communities of County Durham.
010/2018	PCVC	The PCVC agrees to contribute £20,000 to the County Durham Youth Offending Service towards the funding of a nurse.
011/2018	PCVC	The PCVC agrees to contribute £48,000 towards the Integrated Offender Management Unit Mentor programme.
012/2018	PCVC	To formally agree the payments (totalling £80,990) made by the PCVC to the Durham and Darlington Adult and Children Safeguarding Boards.
013/2018	PCVC	To grant fund £17,849 to Show Racism the Red Card to continue the delivery of anti-racism education sessions in schools across the County Durham and Darlington area.
014/2018	PCVC	The PCVC agrees to purchase the freehold title of the Peterlee Warehouse, which is a PCVC asset.
015/2018	PCVC	The PCVC agrees to adopt the new terms and conditions in relation to indemnity for Legally Qualified Chairs and Panel Members of Police Conduct Hearings as a supplement to the original decision record agreed in 2015 (Decision 43/2015 refers).
016/2018	PCVC/CC	The PCVC and Chief Constable to sign the Section 22a Agreement on the Modern Slavery Police Transformation Programme.
017/2018	PCVC	The PCVC to sign the licence for the North East Retail Crime Unit to occupy a room in Consett Police Station.

018/2018	PCVC	The PCVC agrees the award of a contract for the delivery of an advocacy service to the consortium led by Darlington Association on Disability supporting victims of Hate Crime.
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#### Upcoming key decisions

- Refresh of Police and Crime Plan (June 2018)
- Commissioning and grant funding for 2019-20 (September to December 2018)